Stallholder Terms and Conditions 2027

Eaton Foreshore Festival
PRATT ROAD, EATON
8:30 am – 2:30 pm, Sunday 7th March 2027

The Eaton Foreshore Festival (EFF) is a well-loved community event, organised and run by a committee of volunteers. We ask that you show our volunteers the respect that you would expect.

Stallholder General Information:

- Set up opens at ***strictly*** 6:00am. Stallholders shall be set up and ready to commence trading at 8:00am.
- If space permits, stallholders are permitted to park their vehicle behind their display, if no space is available then vehicles must be parked in the public parking area by 8:00am.
- NO VEHICLE MOVEMENT WILL BE PERMITTED BETWEEN 8:00AM - 2:30PM DUE TO SAFETY REASONS (with the exception of emergency/service vehicles)
- Festival operating hours are from 8:30am to 2.30pm. Stallholders are expected to operate for the duration of these hours and have adequate supplies.
- Stalls must NOT be dismantled or removed prior to 2:30pm. There will be vehicle access inside the festival grounds again from 2:30pm.
- Stallholders are to provide their own equipment such as tables, chairs and weather protection (marquees, gazebos etc) and are responsible for the erection and dismantling of their stalls/ displays/ exhibits and the provision of all materials used therein.
- Stallholders are responsible for their own Public Liability Insurance. A copy of a current Public Liability Insurance / Certificate of Indemnity / Certificate of Insurance MUST be provided and be valid for the duration of the Festival if your application is successful.
- It is essential that stallholders accurately assess the amount of space they require in their application. The area booked must include the total length and width of your gazebo / food van (when fully erected) AND any additional apparatus required eg: tow bars, guide ropes, other display items etc. No additional space will be available at the event. Stallholders found to be using more than the approved area will be asked to remove part of, or their entire stall to comply.
- Stallholders must confine their displays to the stall site and all items must be stable and firmly secured to avoid possible risk or injury.
- Information will be communicated via email regarding allocated stall numbers and directions with a map closer to the festival. Once this has been sent to all stall holders, this is final and there will be no further changes to the site map. (In *very limited circumstances* a request may be granted with authorization from the EFF Committee.)

- Stallholders may be contacted by the Shire of Dardanup in order to check insurances and sale of goods. All stallholders are required to reply and abide by any Shire rules and regulations.

- If an EFF Committee Member deems the sale or display of any item to be inappropriate the EFF Committee Member reserves the right to order such sale or display to cease. The Applicant shall abide by such orders immediately. The sale of alcohol is not permitted. For safety reasons, no stall will be permitted to sell cap guns or toys with any firing ability.
- No public address systems or amplified sound systems are to be used other than those authorized by the EFF Committee.
- No dogs (with the exception of guide dogs) will be permitted at the Eaton Foreshore Festival unless authorised by the EFF Committee.

Sale of Food:

- With your application to attend the Festival please confirm if you intend to sell any food. If food is being offered for sale and your application is successful you will be required to supply:
- A completed 'Form 90 – Notification – Food Premises' form; with particular attention to Part 4 of the form: How the food is to be sold e.g. are tastings proposed? Is it pre-packaged? Or is it cooked on demand?
  *(**Note:** As the Eaton Foreshore Festival is a Dardanup Shire approved event, you DO NOT need to pay the fee stated on the form)*
- A drawing/sketch of the stall/van layout identifying the key food preparation/storage areas, hand wash basins, main equipment etc.
- A copy of your 'Food Business Registration Certificate (Food Act 2008)' issued by the local government in which you are based.
- A copy of your most recent food premises inspection form (if your business is located in another Shire)
- A copy of your Certificate of Currency product liability insurance, with minimum cover of $10 million.

This information will be collected by the EFF committee and forwarded to the Shire of Dardanup. You may be contacted by the Shire of Dardanup if they require more information. Should the Shire of Dardanup not approve your food stall your successful application to the Eaton Foreshore Festival will be revoked.

- Temporary Food Stalls (including pre-packaged goods) must comply with the Shire of Dardanup 'Guidelines for a Food Stall'
- The sale of coffee is not permitted at the Eaton Foreshore Festival due to an exclusive sponsorship deal. We ask that you please respect this request.

Risk & Safety:

- Exhibitors must take full responsibility at ALL TIMES for their market stall / food stall / allocated display area and will be responsible for any damage to the site / water pipes, electricity cables etc, running through their sites.
- All marquees/gazebos must be well secured in case of wind gusts. Any marquees/gazebos set up on bitumen areas must be secured with sand bags.
- The Eaton Foreshore Festival Committee and the Shire of Dardanup take no responsibility for your stall.
- Exhibitors are reminded that they must take all reasonable measures to ensure safety of all show attendees at all times. Safety concerns identified by the EFF Committee must be addressed immediately or the exhibitor will be requested to leave the grounds. Items such as cap guns or toys with firing ability,

devices of a flammable, explosive or laser beam producing nature or any prohibited implements and alcohol are NOT to be sold at the Eaton Foreshore Festival.

- Please cooperate to keep our grounds neat and tidy by using bins provided for all rubbish.

Fees:

STALL TYPE	STANDARD SIZE ^	COST
Market/Trade/Business Stall	3m x 3m	$90
Sweets & Confectionery (cupcakes, lollies, fairy floss etc)	3m x 3m	$90
Icecream / Juice / Slushies	6m x 3m	$160
Food Stall	5m x 3m	$280
Show Bag Vendor	10m x 3m	$280
Not-for-profit / Community Group Information Only Display (no goods for sale)	3m x 3m	No charge

- ^Larger stall size: add $20 per metre
- The area booked must include the total length and width of your display / food van (when fully erected)
- All stalls are 3m in depth unless requested - (Extra charges apply - $20 per metre)
- No refunds will be given for cancellations of bookings made within ***60 days*** prior to the Eaton Foreshore Festival or due to inclement weather, or factors beyond the control of the Eaton Foreshore Festival Committee.

Applications close 1st of December 2026. All application forms will be considered, and notified via email as to the result of their application by the 18th January 2027. On receipt of a successful application all payments, requested insurances and food business.
registrations are to be supplied by the requested due date. If not received by the due date we will give your stall space to the next person on the waiting list. ***There will be no exceptions to this condition.***

Contact Details:

Eaton Foreshore Festival Committee
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